

COUNCIL MINUTES
TIGARD CITY COUNCIL MEETING
October 26, 2004

The meeting was called to order at 6:30 p.m. by Mayor Dirksen.

Council Present: Mayor Dirksen, Councilors Sherwood, Wilson, and Woodruff. Councilor Moore was excused.

- STUDY SESSION

- > PERMIT CENTER UPDATE

In response to a request from Loreen Mills, Risk Management, Councilors stated they did not have any concerns about the Budget Amendment to fund additional costs for the Permit Center.

- > CONTINUED DISCUSSION OF 360 REVIEW

Sandy Zodrow, Human Resources Manager, stated she had provided a recap of the Council's discussion held on September 28, at which time Mr. Monahan had provided information about the ICMA Performance Assessment Program to be used by Council as an evaluation tool of Mr. Monahan. She then distributed a copy of the assessment profile used by the School District (Agenda Item SS, Exhibit 1), copy on file with the City Recorder. If Council wants to use the ICMA Performance Assessment Program, she will have to order the documents and Council determines a schedule from now to the end of the year and identifies the raters. She suggested the Council suggest a list of proposed raters.

Mr. Monahan reviewed the process and the list of raters the School District used to evaluate the superintendent, which could be used as a starting point. The material he had provided from ICMA also listed possible raters. He suggested Councilors submit their ideas to the Mayor, who will then review the list with him.

The Council identified possible categories to be considered and following discussion about the process,

- The Council agreed to provide Ms. Zodrow with categories or positions identified as raters by the November 23 Council Meeting;

- The Mayor and Mr. Monahan will identify the corresponding person from the various categories;
- Ms. Zodrow will contact the persons identified to see if they would be willing to participate in Mr. Monahan's Performance Assessment Program;
- The list of raters will be approved by Council in December;
- Those selected to complete the Performance Assessment Forms will be requested to complete and return them to the Andrew Young School at the University of Georgia in January; and
- The Performance Assessments will be returned and reviewed by the Council and Mr. Monahan in advance of his annual performance review in May.

Ms. Zodrow indicated she would contact ICMA to find out the turn-around time for analysis of the 15 assessments, as well as order the forms.

Councilor Woodruff noted Councilor Moore was concerned that the ratings be anonymous.

> LIBRARY STRATEGIC PLANNING REPRESENTATIVE

Mr. Monahan stated Library Director Margaret Barnes has requested Council appoint a representative to the Library Strategic Planning meetings. Two meetings are currently scheduled on November 10 and January 10. Councilor Woodruff volunteered to serve on this committee but questioned what would happen if he was not elected in November. Mr. Monahan indicated Council could designate Councilor Woodruff as their representative even if he was not elected. He noted there are some council liaison roles being filled by non-council members.

> ADMINISTRATIVE ITEMS

a. Calendar Review

- November 2: Election Day
- November 4-6: LOC Conference – Marriott Hotel downtown Portland
- November 9: City Council Business Meeting – 6:30 pm
- November 11: Veterans Day- - City Hall Closed
- November 16: City Council Workshop Meeting – 6:30 pm
- November 23: City Council Business Meeting – 6:30 pm
- November 25: Thanksgiving - City Hall Closed
- November 26: City Hall Closed, but the Library will be open

- November 29-December 4: National League of Cities Conference-Indianapolis

Mr. Monahan also noted:

- The move to the Permit Center will occur the week of November 15.
- The Council is still scheduled to meet with the City of Tualatin Council and the Tigard/Tualatin School District Board on November 15, at 6:30 p.m. at the District Office. This meeting still had some details to work out, but it should be on Councilor's schedule.

> Citizen Forum November 30

Mr. Monahan noted the Water Auditorium has been scheduled for this meeting as Town Hall/City Hall will be in the process of being remodeled.

- It was determined this meeting would not interfere with Councilor Sherwood and Mayor Dirksen leaving for Indianapolis for the NLC Conference.
- It was not required that all Councilors attend the Citizen Forum, but would be held even if no quorum is present.
- This will be a noticed official public meeting.
- Staff will not be in attendance, but there will be someone present to take notes. If the City Recorder/Deputy does not attend the meeting, look into having someone from the Committee on Citizen Involvement who has been trained as a facilitator, to both facilitate and record the meeting.
- Council needs to discuss the format and what each Councilor wants to achieve from this program. There was concurrence some structure would be needed, while maintaining a casual atmosphere.
- The purpose is for citizens to have a dialogue with Councilors about issues.
- Each Councilor was requested to prepare a couple of questions or topics to ask citizens who attend.
- Staff was directed to prepare draft information on what it feels the general format should be for council discussion on November 9.
- An announcement will be put on the City's website about the first Citizens Forum on November 30.
- Council discussed possibly imposing a time limit if there were a lot of people present or so that one person does not dominate the entire evening.
- The program could be modeled after former Portland Mayor Neil Goldschmidt's "Open Line" television program.

- It may be necessary to have people sign up to find out how many people want to speak and then determine the amount of time each person has.
- Council wanted to be able to ask questions about the citizen's concern.
- The time will be from 7 to 9 p.m.

> LISTENING POST

Mr. Monahan noted a listening post is scheduled regarding the NTIP process at the Beaverton City Library, Thursday, October 28, from 5 to 8 p.m. Projects to be discussed include the potential Ash Street connection, Greenburg Road, and BPA Trail planning. Councilor Woodruff stated he would attend the first part of that meeting. Mr. Monahan stated he would have staff prepare speaking points for Councilor Woodruff.

> OTHER ANNOUNCEMENTS

- Mr. Monahan stated seven of the recent CERT graduates will be helping on crowd control at the Halloween festivities in downtown Tigard, on Friday, October 29.
- LOC Annual Meeting - Mr. Monahan noted Councilor Sherwood will not be able to attend the annual LOC meeting after all, so there will be no Council representative present. Two representatives from Senator Smith's staff will be available on Saturday. Several candidates have indicated they would like to attend if they are elected. City Staff will also be attending the conference.
- No one had questions about the proposed changes to the Council Groundrules.
- Mayor Dirksen requested the name and phone number of a person to contact at TriMet about the downtown commuter rail stations.
- Mr. Monahan noted Olivia Clark from TriMet is scheduled to attend the Council meeting on November 23 about changes of service.
- Councilor Wilson noted he attended the first meeting of the Transportation Financing Strategies Task Force and was

impressed by the caliber of people on the task force, as they are very qualified and interested in this issue. He was concerned the Committee was looking for means when the end result is not clear, and suggested Council needs to provide a clear goal for the Task Force. There is an item on tonight's Council meeting to expand the Task Force's mission statement and number of committee members. It would be easier for the Committee to identify funding if the goal was clearer.

Mr. Monahan asked if it would make sense to have a workshop meeting with the Council and Task Force to talk about their ideas and see what additional tools or information is needed to reach their goal.

Councilor Wilson suggested Council, during its goal setting session in January, target things that we would like the Task Force to accomplish. In the past, projects have slide by the side because we did not know what we really wanted to do. We can't ask for money for a project if it is still in the idea stage. That occurred with the Hwy. 99 Task Force; the problem still exists and gets larger. He suggested this group needs to target finding solutions and not just finding money.

Mayor Dirksen said it would be interesting to see what comes out of the Task Force meetings and noted the City through a multi-phased process prioritized a list of projects for the next 20 years of what needs to be done. He agreed there needed to be a clear goal, other than raise money to improve the streets. It would be nice to have something more definite.

Councilor Wilson stated a list of the standard sources would be a good start.

Councilor Sherwood indicated she agreed with Councilor Wilson. She recalled the discussion about the issues regarding Pacific Highway (Hwy. 99), and the Council decided to meet with ODOT first before doing anything. Maybe the Council needs to meet with the Task Force, to come up with ideas on how to fund transportation projects or where we can leverage dollars.

Mr. Monahan noted Matt Garrett from Region 1 of ODOT is scheduled on November 9; maybe members of the Task Force

should be invited to hear the discussion. The more they get a feel for what Council's direction is, the better. One topic Mr. Garrett will discuss is Hall Blvd. Mr. Duenas has been working with ODOT staff is the signal at the Library, and he believes they are close to an agreement.

Mayor Dirksen concurred it would be a good idea if the task force members could attend the November 9 meeting, especially since there will be new members on the Task Force.

Mr. Monahan said it will be a start to have this dialogue, and then for Council to have the Task Force's mission in front of it during goal analysis, to determine which projects can be taken on during the next year. After the goal setting, maybe Council needs to meet with the Task Force.

Gretchen Buehner said the two members being appointed tonight attended the Task Force meeting last week, so they were able to get up to speed.

Study session recessed at 7:05 p.m.

1. BUSINESS MEETING

- 1.1 Mayor Dirksen called the Council and Local Contract Review Board Meeting to order at 7:31 p.m.
- 1.2 Roll Call: Mayor Dirksen, Councilors Sherwood, Wilson and Woodruff were present, Councilor Moore was excused.
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports

Councilor Woodruff reported the Vision Task Force met last Tuesday night and presented information to the Action Committee. There was a lot of interest in the specifics results, which would be reviewed very carefully by Council at their goal setting session. There has been a commitment to come up with specific kinds of things that they could tell was being accomplished, rather in general. The Committee recognized the good work that staff had done since last spring.

Mayor Dirksen said the Council will look forward to seeing what comes out of that process.

1.5 Call to Council and Staff for Non-Agenda Items - none

2. VISITOR'S AGENDA

Mayor Dirksen noted in the future, if Council approves the resolution, the Visitor's Agenda will be called Citizen Communication.

- John Frewing, 7110 SW Lola Lane, Tigard, asked that the Council reconsider and rescind Resolution 04-77 which was passed unanimously on October 12. He noted the resolution would commit 30% of all Tigard's capital improvement funds to the Bull Mountain area for the next five years. He stated his concerns were as follows:
 - This resolution amends the annexation plan that is before the voters.
 - Council decided by consensus last week not to endorse ballot measures, but had submitted a letter to the Tigard Times last week endorsing the Bull Mountain annexation issue.
 - Today, he had received a letter from the Mayor describing Tigard's process used to formulate the Capital Improvement Project list which normally is a year-long process including citizen involvement, and this action would negate this established process to prioritize the CIP process to allocate funds for needed street drainage, pedestrian amenities and parks in Tigard.
 - This resolution and six others only became public a couple of days before Council's consideration on October 12 at a Bull Mountain CPO meeting. No public testimony was taken when Council considered and approved the resolutions on October 12.
 - In considering and approving Resolution 04-77, there was no consideration given to equal or more severe needs in the rest of the existing city limits of Tigard.
 - No findings were made that the needs of the unincorporated areas of Bull Mountain that is included in the annexation have more severe needs than the rest of Tigard.
 - Concentrating millions of dollars into the small Bull Mountain area proposed to be annexed is an affront to the trust of all the other tax payers in Tigard.

Councilor Wilson replied that while he appreciates Mr. Frewing's comments and agrees that in principal, these issues should be discussed openly and includes a public process. He disagreed that there should have been public comment on these resolutions. During the numerous public hearings and meetings held on the Bull Mountain annexation proposals, one comment made

repeatedly was there was a severe shortage of parks on Bull Mountain, both in the area already annexed but also in the area proposed for annexation. It was also noted the majority of Park SDC's collected in Tigard had been spent on Cook Park and Summerlake Park. If the area is annexed, he felt it was Bull Mountain area's turn for parks to be developed. He also noted if the proposal is approved, Bull Mountain residents would represent approximately 15% of the City's population.

Councilor Woodruff noted Council discussed this during their strategic planning session on October 1 with a lot of council discussion. He noted when Council discussed taking a position on Ballot Measure 37, one councilor stated his feeling that the City should not take a position on a state-wide ballot measure or to try to influence the city's voters, and was not the consensus of the whole council, but Council decided not to vote on that resolution for a number of reasons. The Council's action to publicly support the Bull Mountain Annexation was different in that the Council put that measure on the ballot.

Mayor Dirksen noted he agreed with Councilor Woodruff concerning the Measure 37 issue, as well as Council's urging the voters to approve the Bull Mountain Annexation. Councilors, as elected officials, can take a pro or con position. He noted the seven resolutions were developed after months of public debate and hearings, and at some point, Council has to stop taking public input and take a position, which is what they did.

Mr. Frewing noted he had seen the annexation plan but it did not promise a certain amount of money to Bull Mountain. All of a sudden, Council is committing 30% of all capital improvements in Tigard to the small area on Bull Mountain without any public involvement. This discussion and decision should have been made before the measure was put on the ballot.

- Ken Henschel, 14530 SW 144th Avenue, unincorporated Bull Mountain, and indicated he was concerned about Resolution 04-72, entitled "A resolution of the Tigard City Council confirming the commitment to a 3-year phase in of taxes of Bull Mountain residents of the Bull Mountain area." He is confused between the "3-year phase in of taxes" in this resolution and the "2-year phase in of taxes" on the Ballot Measure which put this issue on the ballot.

Mayor Dirksen responded that the 3-year phase in and 2-year phase in of taxes is a matter of semantics. Both resolutions indicated that taxpayers in the area being annexed to Tigard in the Bull Mountain Annexation to Tigard, would have their taxes phased in with 50% the first year, 75% the second year, and 100% the third year.

Mr. Henschel noted some people would disagree that the resolution is clear. He noted the way the ballot measure is written and the way some people are reading the ballot measure is that those people who reside on Bull Mountain who are already residents of the City of Tigard would have their taxes reduced by 50% the first year and 25% the second year. Roughly 700 acres of Bull Mountain are already in the City of Tigard, and they believe their taxes would be reduced if the measure is approved.

Mayor Dirksen noted there is no political entity known as Bull Mountain, and the measure put on the ballot described as Bull Mountain would only affect the area being annexed, and would not affect the existing area on Bull Mountain that has been already annexed.

Mr. Henschel noted some residents of the already annexed area on Bull Mountain read this differently. The way people are reading this, which he believes is correct, the City could lose approximately \$1 million of lost revenue if the Bull Mountain Annexation is approved. The Council should clarify what it meant, by either rescinding or rewriting that resolution to make it clear what it meant, because if the measure is approved, many of those residents will expect a reduction in their taxes, and will file suit against the city to have their taxes reduced.

Mr. Monahan noted the affected area is the area subject to the annexation, and the properties within that area would be given the phase-in of taxes of the 50% and 75%. He noted Council has been consistent on that.

Mr. Henschel noted that is not how the residents of Bull Mountain who are already part of the city are reading that.

Councilor Woodruff noted the resolutions specifically related to the area proposed to be annexed, and would be moot if the annexation does not pass. It does not affect existing City of Tigard residents/property owners, including those on Bull Mountain.

Mr. Henschel stated he understood Council's verbal explanation, but questions if that would be legal. He noted that property owners were not reading it the same way.

- Holly Shumway, 14535 SW Woodhue, unincorporated Bull Mountain, stated she was concerned about Resolution 04-78, which would "allocate park systems development charges collected after annexation of the Bull Mountain area to park and open space land acquisition on Bull Mountain." Ms. Shumway explained she attended a Washington County Board of

Commissioners meeting when they discussed the Parks SDC's, at which time she presented the CPO's resolution asking that Washington County allocate Park SDC's for parks in the Bull Mountain area. During the Commissioner's lengthy discussion on the issue, they estimated the County would raise between \$10,000 and \$300,000 in Parks SDC's but had no way to determine how the funds would be used. The Commissioners also felt the \$300,000 would not be enough to purchase any substantial piece of land on Bull Mountain for park purposes, and felt it would be more advantageous to use the SDC's on improving Cook Park, which Bull Mountain residents could easily get to. Recently when the County was about to make a decision, a developer indicated he would challenge the action as it was illegal under land use procedures to collect SDC's, and the Commissioners has deferred any further action until March 2005.

Ms. Shumway stated she as a resident of the Bull Mountain area, felt the City's action on this issue was just a smokescreen to try to convince voters, and there would never be any SDC's used to buy park land in the Bull Mountain area. She did not feel there would be anything accomplished.

Mayor Dirksen pointed out the City and County was totally different regarding Park SDC. If the area were annexed, the County could collect the Park SDC's, and could decide to spend fees on park area in the Bull Mountain area through the effective date of the annexation. Once the area is annexed to the City, it then comes under the City's jurisdiction and the City would collect Park SDC's from developers, and the City has decided that any fees collected in the annexed area would be spent on parks in the affected area.

Ms. Shumway noted the developer who challenged Washington County's Park SDC's, also builds within the City of Tigard and asked if the City's Park SDC's had been challenged.

Mr. Monahan noted Washington County's proposed Park SDC was tied to their comprehensive plan. Tigard's Park SDC is a separately established ordinance and is not tied to the City's comprehensive plan. The developer who was challenging Washington County's proposed Park SDC has built homes in Tigard and has paid the Park SDC's.

Ms. Shumway noted the title of the resolution indicates that the City will collect Park SDC's in the Bull Mountain, and asked if Park SDC's would be collected in the rest of the City.

Mayor Dirksen replied that Park SDC's are collected city-wide, but this resolution noted any Park SDC's collected from development in the Bull

Mountain area would be used for parks in the area. The Council also recognizes the amount of Park SDC's collected from the Bull Mountain area would not be sufficient to purchase park land. When Council passed this resolution, Council discussion noted it was committed to utilizing other City funds that would be added to the Park SDC's collected from the Bull Mountain area in order to purchase land for parks.

Ms. Shumway noted residents in the Bull Mountain area recently received notification from Metro that it was looking at a path to Beef Bend Road. She asked if the City Would be part of that. Mayor Dirksen replied the City would be involved with Metro.

Councilor Woodruff explained that by Ms. Shumway's checking with the County about their Park SDC's, it reinforces what the Council has been saying that the City has the ability to collect and use Park SDC's if the area is annexed. He noted the City was considering increasing the Park SDC's across the board, throughout the City. If the area were annexed, the increased Park SDC's would apply also to development on Bull Mountain.

Mr. Henschel noted in the body of that resolution, it states that land and open space acquisition would be on or near Bull Mountain. He feels this statement is deceptive, and asked again, what is "on," "near" or "what is the definition of Bull Mountain area."

Councilor Wilson replied Council has noted Bull Mountain is not a legal entity but has noted that Council was referring to the boundaries of the area proposed for annexation. Council also recognizes that it may not be possible to find park sites within those boundaries, so was not limiting the area just to the annexed area for parks. That is why Council stated "the Bull Mountain area" in the resolution.

Mr. Henschel stated he did not feel the resolutions made that clear.

- Pete Shumway, 14535 SW Woodhue Street, unincorporated Bull Mountain, stated he was concerned about Resolution 04-75, regarding "an aggressive search of the Bull Mountain area for park land." He questioned whether there have been any contacts with property owners to purchase property, as well as if the City has enough money to purchase the property. Over 700 acres on Bull Mountain has already been annexed, and Park SDC's should have been collected on those homes. He did not see any sidewalks or street lights in that area. The only thing he has seen are new signs "Entering Tigard." In order for him to be able to support the annexation proposal, he would need to see something more tangible, like a plan showing what funds might be allocated for

parks, where the additional funds will come from, and potential park sites were located. He noted the Parks White Papers noted many sites that might have been a potential park site has been developed.

Mayor Dirksen replied there is a limited amount of work the City can do while the issue is up in the air. Before the area comes into the City, there is no reason to do much planning. The City has purchased an area known as Cache Creek in the area of Bull Mountain that is already annexed. There may be some additional properties in that area that could be acquired. As far as identifying specific pieces of property in the unincorporated area of Bull Mountain, they would need to wait until after the area is annexed before contacting specific property owners to see if they would be interested in selling their property for park purposes. If the issue is approved by voters, the City wants to immediately begin contacting willing sellers. He would have liked prior councils to have acquired property outside the City limits, but they did not feel they could acquire property outside the City limits. He noted the areas on Bull Mountain that has already been annexed could only be annexed if the property was contiguous to the City boundaries and was in the process of being developed. By the time those areas were annexed, the land was already being developed and there was no opportunity to preserve any land for open space. This was one reason the Council decided to proceed with this single annexation of the whole area, so that open space could be identified and purchased in order to be preserved from being developed. Mr. Shumway correctly noted that suitable open space is disappearing and as time passes, the opportunity will have been lost.

Councilor Sherwood concurred that the policy of prior Councils was not to purchase property until the area was inside the city. The few times the Council did purchase property outside the City Limits, citizens made it clear they were upset that the City was purchasing property outside the City. Therefore, prior Councils have made it a policy not to purchase property outside the city limits.

> OTHER ITEMS

Mayor Dirksen announced that Council has discussed an opportunity that Council is going to make itself available to meet with citizens when there is a fifth Tuesday in a month, which is about four times a year. On those fifth Tuesdays, the City Council, or at least several members of the City Council, will be available to meet with citizens in an informal discussion, with no agenda, and someone, perhaps a citizen facilitator, to take notes. Citizens could ask questions, Councilors can ask citizens questions, in order to have discussion on

topics. The first Citizen Forum will be November 30, from 7 to 9 p.m. in the Water Building on Burnham Street.

3. CONSENT AGENDA

Rob Williams, Youth Advisory Council President, read the Consent Agenda items.

Motion by Councilor Sherwood, seconded by Councilor Wilson, to adopt the Consent Agenda as follows:

- 3.1 Approve Council Minutes for September 21, September 28, and October 12, 2004
- 3.2 Receive and File:
 - a. Council Goal Update – Quarter 3
- 3.3 RESOLUTION 04-80 – A RESOLUTION APPROVING BUDGET AMENDMENT #6 TO THE FY 2004-05 BUDGET TO INCREASE APPROPRIATIONS IN THE FACILITY FUND FOR REMODEL EXPENSES OF THE PERMIT CENTER/CITY HALL PROJECT.
- 3.4 RESOLUTION 04-81 – A RESOLUTION AMENDING THE PERSONNEL PLICIES FOR MANAGEMENT/SUPERVISORY AND CONFIDENTIAL EMPLOYIYES
- 3.5 RESOLUTION 04-82 – A RESOLUTION APPROVING A LIST OF PROJECTS FOR CONSIDERATION IN WASHINGTON COUNTY'S MSTIP (MAJOR STREETS TRANSPORTATION IMPROVEMENT PROGRAM) TRANSPORTATION CAPITAL PROGRAM FOR THE SIX-YEAR PERIOD 2007 THROUGH 2012.
- 3.6 RESOLUTION 04-83 – A RESOLUTION REVISING THE POLICY OF THE CITY COUNCIL REGARDING COUNCIL GROUNDRULES AND VISITOR'S AGENDA PROCESS (SUPERCEDING RESOLUTION NO. 01-47)

The motion was approved by a unanimous vote:

Mayor Dirksen	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes
Councilor Woodruff	-	Yes

Councilor Woodruff encouraged citizens to look at the Council packet on the City's website, particularly the Council Goal update. A lot of times, citizens ask what specific things the Council and City has accomplished. This lays out

each quarter the things that are occurring in the goals that were set in January. This is a good way to see what is happening.

4. MOBILE DATA COMPUTER (MDC'S) GRANT & BUDGET AMENDMENT #3:
Resolution No. 04-84

a. Staff Report

Chief Bill Dickinson presented the staff report, and explained that a grant was submitted to the State of Oregon – 2004 State Homeland Security Program to fund the purchase of equipment needed by the Police Department to improve and protect communications. There are federal requirements that as of September 1, 2005, all transmissions have encryption capabilities. The City received \$164,958 from the grant and the budget modification allocates those funds as well as transfers funds in the amount of \$250,000 from the General Fund Contingency to allow the purchase of all the needed mobile data computers and digital video systems for installation in City police vehicles.

b. Council Discussion

Upon motion of Councilor Woodruff, seconded by Councilor Sherwood, to approve RESOLUTION 04-84 – A RESOLUTION TO ACCEPT A LAW ENFORCEMENT TERRORISM PREVENTION GRANT AND APPROVE BUDGET AMENDMENT #3 TO APPROPRIATE GRANT FUNDS AND TRANSFER CONTINGENCY TO ALLOW THE PURCHASE OF POLICE RADIOS, MOBILE DATA COMPUTERS, AND A DIGITAL VIDEO SYSTEM

The motion was approved by a unanimous vote:

Mayor Dirksen	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes
Councilor Woodruff	-	Yes

5. PREVIEW OF THE NEW PERMIT CENTER

a. Staff Report

Gus Duenas, City Engineer, noted the Council had toured the Permit Center at its last meeting. He then presented a PowerPoint Presentation, showing what

the intent has been to consolidate staff in the new Permit Center which formerly housed the Library. The departments to be housed there include the Community Development which includes Planning and Building, Engineering, Human Resources and Risk Management. Slides were shown of the existing conditions in both City Hall as well as the modular buildings where a portion of Engineering and the Building Inspectors are located. This move will consolidate staff from a number of locations to one location and will make communication among staff more efficient. The reconstructed area will include an additional conference room accessible to the public for evening and weekend use, as well as additional small conference rooms for use by staff.

Jim Hendryx, Community Development Director, also presented some of the PowerPoint Presentation. (Agenda Item No. 5, Exhibit 1 for copy of the PowerPoint Presentation). He noted the move is scheduled for mid November and staff as it is packing material will divest itself of junk and outdated files and material.

6. RESOLUTION TO EXPAND THE MISSION OF AND ADD NEW MEMBERS TO THE TRANSPORTATION FINANCING STRATEGIES TASK FORCE

a. Staff Report

Mr. Duenas explained that one of the things he has been trying to do with the Transportation Financing Strategies Task Force is to add new members. There is a need for a representative from the business community as well as more members in order to have a quorum whenever the committee meets. There has been a problem with the limited membership in getting a quorum. The resolution adds two members: Ralph Hughes from the Chamber of Commerce, and Marty Anderson, Planning Commission Representative. The resolution also changes the quorum from five to six. In addition, the Task Force discussed the question about the right-of-way maintenance of those areas located between the sidewalk and the right-of-way. It was noted the original resolution did not address that concern as part of the Task Force Mission. Council has also brought up questions about sidewalk improvements, which has been a high priority, which is also addressed in the mission statement. Staff recommends Council approve the resolution by amending the mission statement, changing the quorum and adding the additional members.

Mayor Dirksen said he and Councilor Moore sat on the original Task Force, and Councilor Wilson is now representing the Council on the reconstituted Task Force.

Councilor Wilson stated he did attend the first Task Force Meeting last week, and was impressed by the quality of the people who are on the committee. One concern he had was the Committee was looking for means when the end result was not really focused. He felt the Council, at its goal setting sessions in January, needs to really target in on those projects which have the highest priority. The usual funding sources have been identified as well as the laundry list of projects. Some of those projects have money targeted to them. If we are going to look for new sources, then it is important to focus the group by connecting that effort to specific projects.

Mayor Dirksen asked if during the Council Goal Setting, one of the things that would be needed is to try to integrate the task force and the project list to come up with specific goals that they will need to find funds for.

Councilor Wilson said that would make the work of the Task Force more meaningful. Any time there is a group looking at fund raising, they need to be fund raise for specific purposes.

Mr. Duenas said one of the things he told the Task Force already, is the Council had indicated it wanted to meet with the Task Force. The appropriate time would be after the goal setting. They are looking at either February or March for the Task Force to be scheduled at a work session.

Councilor Woodruff said it is always good to meet with the task forces, in order to brainstorm and solve problems. He would hope that as they look for resources, they look for resources outside additional taxes that citizens have to pay. There is the street maintenance fee, but there are concerns about that. He would hope the Task Force is sensitive to that and look at other sources of revenue before they look at it.

Mr. Duenas said that was one of the directions staff gave to the Task Force.

Mayor Dirksen said the Council recognized that and has started having regular dialogues with the Oregon Department of Transportation (ODOT). That meeting is scheduled for November 9. It would be a good idea if the Task Force members be invited to attend that meeting.

Mr. Duenas stated he would invite the Task Force Members to attend that Council Meeting.

Upon motion of Councilor Wilson, seconded by Councilor Woodruff, to approve RESOLUTION 04-85 – A RESOLUTION AMENDING

RESOLUTION 04-52, WHICH RECONSTITUTED THE
TRANSPORTATION FINANCING STRATEGIES TASK FORCE.

Mayor Dirksen	-	Yes
Councilor Sherwood	-	Yes
Councilor Wilson	-	Yes
Councilor Woodruff	-	Yes

7. COUNCIL LIAISON REPORTS - None

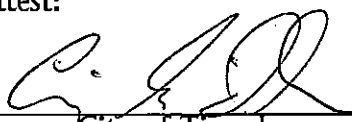
8. NON AGENDA ITEMS - None

9. ADJOURNMENT

Upon motion of Councilor Sherwood, seconded by Councilor Woodruff, unanimously passed, the motion was adjourned at 8:27 p.m.


Jane McGarvin, Deputy City Recorder

Attest:



Mayor, City of Tigard

Date: November 23, 2004